

Central Ohio Permit Technicians

Regular Quarterly Meeting

Thursday July 16, 2009

Our purpose as a Permit Technician Committee is to educate, support and network those working in administrative staff positions of building code enforcement.

10:00 A.M. – Village of Canal Winchester Hosted the meeting

Attending: (21)

Jeanne Amicon, Margie Badurina, Maureen Brady, Sioux Cramer, Patty Evans, Robyn Harp, Chris Heitz, Jeanette Hines, Sandy Liedtke, Diane Mays, Dorcas Morrow, Angie Perrine, Mary Sampsel, Becky Smith, Maggie Stachowicz, Teresa Veit, Tracee Ward, Sandy Whittington, Fredena Williams, Mike Boso and Christy Zempter.

Margie Badurina, Chairman, opened the meeting and thanked the Village of Canal Winchester and Diane Mays for hosting this quarterly meeting. She also introduced Dorcas Morrow our newest member.

New Business

Margie updated the group with the new business:

- ICC Ad Hoc Committee update: The Permit Technician is listed on the national register of jobs.
- A level two permit test is being worked on on.
- Passed around the National Permit Tech Newsletter. Asked
- If anyone needs hours or any inspectors, please check the Board of Building Standards website and talk with Vicki they have several classes coming up.
- If anyone is interested in joining WICEAD please see Margie. It is \$25.00 per year.

Mary Sampsel, Director at Large of COCOA, informed the group about the Baltimore Code hearing offering scholarship money to go to inspectors who are willing to testify at the hearings. She also discussed the manufactured homes inspections. She stated that Miami Valley will be hosting the next joint conference in 2011. COCOA would like the Permit Tech's to be involved.

Committee reports

A. Education

Robyn Harp, Committee Chair, informed the group about the permit tech study session that took place from March 14 through April 4. She is not aware at this time of anyone who was in the class that took the test.

B. Membership

Diane Mays, Committee member, introduced reminded everyone to get their 2009 registration in. There are still some people that have not renewed their membership. Please fill out the form and there is no fee for our membership.

C. Code Consistency

Wendy Fox, Committee Chair was out so Robyn Harp gave the update. Please email the answer to these two questions to Wendy.

1. What do you do with old permits? Residential and Commercial.
2. In regards to affidavits on permits that have not been finalized out – What do you do for the next step? (This may only apply to Union County)

D. Public Relations

Sandy Liedtke, Committee Chair, informed the group about the shirts that they would like to order. There were a couple of shirts on display for everyone to look at and the consensus was to go with the golf shirts.

E. ISS Liaison

Irene Metheney and Sandy Liedtke, Committee Co –Chairs, Irene was out today so Sandy notified the group about the success of the Permit Tech Institute. ICC gave them \$165.00 and the expenses were \$122.00. There was a meet and greet held for the institute attendees as well as anyone from our Permit tech group, which included appetizers. The rest of the money was used for gift bags as a welcome gift for attending the institute. There is \$42.99 left form the ICC money. There were also water bottles and door prizes donated for the institute.

Diane Mays and Maggie Stachowicz commented on their experience at the conference.

F. Treasurer Report

Maureen Brady, Committee Chair, gave the review of finances. She stated Sandy already went over the ICC funds from the Permit Tech institute and that also

there was \$10.00 left over from the last meeting that will be used as needed to cover any additional expenses for lunch after the meeting.

Jeanne Amicon gave out a handout on certified addresses as requested from last month's meeting.

Guest Speaker

Mary Sampsel introduced the guest speaker, Jan Sokolnicki from the State of Ohio BBS. Mr. Sokolnicki spoke about the ADA law in regards to existing buildings.

With no new business being presented the Meeting was adjourned.