

Code Consistency Meeting
October 9, 2008

Agenda Items

1. How are fees determined, what's working, not working with current fee schedule.
2. Update on packets we requested and where we go from here with that project.
3. Building permit revisions and resubmittals.

Meeting Minutes

1. We discussed how fees are determined within our departments.
There were a few different fractions of how fees are determined and who determines them.
We also discovered that fees are not updated on a yearly basis.
2. Packets: At our last Permit Tech meeting our group had ask for Information Packets from your department. We only received 3. We decided that the information we were asking for is probably on your department's web site. Not to mention forms are updated often. We also decided to go green and save paper. Therefore please refer to departments web sites. There is a magnitude of useful information you can find on these web sites.
3. Some of these forms are similar and again located on the departments web sites. There are some with a little more detail. Please take a look at the web sites they are a wealth of information.

PERMIT TECHNICIAN EDUCATION COMMITTEE REPORT

The Education Committee met on October 16, 2008

Present: Robyn Harp City of Dublin, Margie Badurina and Irene Metheney Grove City, Sandy Whittington City of Pickerington, Mary Rinella City of Dover.

We discussed the upcoming seminar for Legal Aspect of Code Administration and Ohio Ethic that will be held at the Board of Building Standards on November 20, 2008. We will need to have help with the registration for the classes, collection of the money, picking up the food, and other work that may be required.

We also talked about starting another Permit Technician Study Group sometime next year. We will have to designate a time and place for the study group, and see if we can find someone who would be willing to help in teaching this class.

Next meeting will be held the first quarter of next year.