

**CENTRAL OHIO PERMIT TECHNICIANS
REGULAR QUARTERLY MEETING AND CHAPTER 1 OBC -
ADMINISTRATION TRAINING
THURSDAY, JANUARY 17, 2008**

BBS TRAINING ROOM: 9:00 AM TO 12 NOON

*Our purpose as a Permit Technician Committee is to **educate, support and network** those working in administrative staff positions of building code enforcement.*

ATTENDING:

Patricia Evans, Roslyn Fetch, Carmen Tatman, Vince Benedetti, Pam Hickok, David Golis, Chris Zervos, Roger Westfall, Irene Metheney, Margie Badurina, Sioux Cramer, Valerie Sanzoni, Gayna Gilbert, Jeanetta Johnson Gary, Sandy Liedtke, Melissa McMillon, Nina Benson, Barb Glassburn, Dana Scott, Connie Swisher, Angie Perrine, Sandy Whittington, Kit Lloyd, Felicia Bolin, Connie Hoblitzell, Mary Rinella, Lynn Wiseman, Michael Boso, Jean Haughn, Linda Reigle, Karen Christophersen, Suzette Twitty, Maggie Stachowicz, Chris Heltz, Diane Mays, Maureen Brady, Toni Hunter, Jason Marquez, Nell Rife, Robyn Harp, Robin Lockhart, Beverly Pittman, Wendy Fox, Sonja Armistead, Ann Strosnider, Mary Sampsel.

1. Mary Sampsel opened the meeting/class with the following remarks:

- A.) Central Ohio Permit Tech Committee of COCOA – this is our first quarterly meeting for 2008 and our latest roster count, we have registered 24 active members. We are also passing out 2008 membership applications today, please complete and return to Linda Reigle (Union County).
- B.) Mary also discussed the Yahoo Chat room account for all interested. This is an excellent tool to discuss procedures, ask questions, and network with other permit techs.
- C.) The *2008 Membership Chairs* will be:
Board Members: Mary Sampsel, Past Permit Tech Chair and current Director at Large for COCOA; Margie Badurina (Grove City), Permit Tech Chair; Robyn Harp (City of Dublin), Education Chair; Sioux Cramer (City of Upper Arlington), Membership Chair; Wendy Fox (Delaware County), Code Consistency Chair.
Mary also thanked the *2007 Chairs* of each committee for their service; 2007 Chairs: Margie Badurina (City of Grove City/Membership); Irene Metheney (City of Grove City/Education); Sandy Liedtke (Union County/Code Consistency). The 2007 and 2008 Chairs will be meeting within the next few weeks to plan and develop our goals for 2008.

D.) Reminder to all of those who have signed up for the Permit Tech Study group sessions. (These are for those studying to take the ICC Permit Technician test). The first class is scheduled for Saturday, January 26, 2008 at City Hall in Grove City. For any additional information, please contact the organizer of this study group, Irene Metheney at imetheney@grovecityohio.gov. or telephone her at (614) 277-3075.

E.) Margie Badurina has been appointed to the ICC National Permit Tech Ad Hoc Committee. She represents Ohio at the meetings and she will be traveling to Palm Springs, California in February to attending a planning meeting.

2. UPCOMING DATES AND EVENTS:

- The OBOA yearly conference February 10, 11, 12th, 2008 in Toledo. No Permit Tech representation needed this year to pass out brochures. Mary Sampsel will pass out brochures and answer questions when she attends this conference. Mary suggested that the Permit Tech group creating a display booth this year for these types of events.
- Details on Second Quarter Tech meeting for March 20, 2008 to follow.

NEXT QUARTERLY MEETING WILL BE THURSDAY, MARCH 20, 2008. ANYONE INTERESTED IN HOSTING THIS MEETING, PLEASE CONTACT MARY SAMPSEL: msampsel@co.union.oh.us (937) 645-3048 OR MARGIE BADURINA: mbadurina@grovecityohio.gov (614) 277-3075.

Billy Phillips from the State of Ohio also addressed the group briefly, with importance of Permit Technicians and the growing need for having certifications in this category.

3. TRAINING SESSION:

A. Introduction of Steve Regoli – AIA, Board of Building Standards

- Training class today to review OBC Chapter 1 – Administration. These are for 3 hours approved for continuing education for Permit Technicians (BBS #2007-106a) and everyone who attends receives a certificate.