

**CENTRAL OHIO PERMIT TECHNICIANS  
REGULAR QUARTERLY MEETING  
THURSDAY, OCTOBER 18, 2007**

**10:00 A.M. ICC REGIONAL OFFICES**

*Our purpose as a Permit Technician Committee is to educate, support and network those working in administrative staff positions of building code enforcement.*

1. **ATTENDING:**
- Sandy Whittington, City of Pickerington**
  - Siour Cramer, City of Upper Arlington**
  - Wendy Fox, Delaware County**
  - Robyn Harp, City of Dublin**
  - Margie Badurina, City of Grove City**
  - Irene Metheney, City of Grove City**
  - Sandy Liedtke, Union County Building Department**
  - Patty Evans, Dominion Homes**
  - Maureen Brady, City of Powell**
  - Diane Mays, Village of Canal Winchester**
  - Pam Shaloo, Fairfield County**
  - Fredena Williams, City of Gahanna**
  - Mary Rinella, E Central Ohio Building Authority**
  - Gayne Gilbert, City of Grandview Heights**
  - Jessica Reeves, Fairfield County**
  - Beverly Pittman, Delaware County**
  - Karen Christophersen, Asebrook & Company**
  - Angie Perrine, City of Pickerington**

2. **COMMITTEE REPORTS:**

A. Membership

- Committee Chair Margie Badurina welcomed new members to the Central Ohio Permit Technicians. **Mary Rinella** (E Central Ohio Building Authority) **Diane Mays** (Canal Winchester) and **Gayne Gilbert** (City of Grandview Heights) and **Jill Thomas** (Ross County) who was not able to attend.
- New members in attendance received a packet of information regarding our organization.

- Anyone interested in a chair position for the membership, code consistency and education committees in 2008, please contact Mary Sampsel. Her phone number is 937-645-3018, fax number 937-645-3161, and email address is [MSampsel@co.union.oh.us](mailto:MSampsel@co.union.oh.us).
- The COCOA Holiday event will be on November 13, 2007 at 5:30 p.m. The dinner meeting will be held at Confluence Park in the Buckeye Room, 679 West Spring Street, Columbus. The cost is \$15.00 per member or \$30.00 for member and guest. RSVP is required by November 7, 2007. Visit the COCOA website at [www.cocoaonline.org](http://www.cocoaonline.org) for more information. Please contact Sharon Myers at 614-644-2829 or email at [Sharon.Myers@com.state.oh.us](mailto:Sharon.Myers@com.state.oh.us).
- The OBOA yearly conference is scheduled for February 10<sup>th</sup>-12<sup>th</sup>, 2008 in Toledo. We would like our organization to have a presence at this meeting. Anyone interested in helping pass out flyers, information, or speaking to participants that are interested please call Mary Sampsel at 937-645-3018 phone, [MSampsel@co.union.oh.us](mailto:MSampsel@co.union.oh.us) email.
- Don't forget to visit our Chat Room at: <http://groups.yahoo.com/group/buildingpermittechsofcentralohio> to post questions and answers to building related topics that arise in your office. Also; COCOA website at [www.cocoaonline.org](http://www.cocoaonline.org) for meeting information.

#### B. Code Compliance

- Committee chair Sandy Liedtke discussed the following topics:
  1. Manufactured Homes
  2. Swimming Pools
  3. FEMA Damage Control
- An additional handout was received regarding the above results. Questions and answers from the Code Consistency Meeting held on October 2, 2007.

#### C. Education

- Committee chair Irene Metheney discussed the results of the survey taken from last meeting. (The results was handed out)
- As a result of the survey taken the number one item of interest is becoming a Certified Permit Technician. A four week study session to meet once a week on Saturdays from 10:00 to 12:00 was discussed. Information was passed out

regarding this and a form was filled out pertaining to when this study group would like to start.

- The Board of Building Standards is offering a state wide training class on the OBC Administration Code Chapter 1 covering both residential and commercial. And this will be the Permit Technician organization first quarterly meeting for 2008 and will be on Thursday, January 17, 2008 from 9:00 a.m. to 12:00 noon. There is no cost to attend, a registration form and RSVP will be required. More information in regards to this will be coming soon to you.

Anyone interested in joining one of the above committee's please contact the committee chair. Your help would be greatly appreciated!

3. **GUEST SPEAKER:**

A. **Peter Lenz**

- A presentation regarding the 2006 IECC (International Energy Conservation Code)

4. **OTHER:**

- A special thank you to ICC Regional office for allowing us to use their office to meet.
- A special thank you to Asebrook & Company for purchasing the Donatos Pizza for lunch this meeting.

5. **UPCOMING DATES AND EVENTS TO REMEMBER:**

- The COCOA holiday dinner meeting on November 13, 2007.
- On January 17, 2008, first quarterly meeting for 2008 for Permit Techs and Board of Building Standards state wide training class seminar.
- The OBOA yearly conference February 10, 11, 12<sup>th</sup>, 2008 in Toledo.

5. **NEXT QUARTERLY MEETING WILL BE THURSDAY, JANUARY 17, 2008 SAME DAY AS THE TRAINING CLASS AT THE BOARD OF BUILDING STANDARDS REGISTRATION INFORMATION TO FOLLOW.**