

Minutes

Central Ohio Permit Tech Meeting

Thursday, October 22, 2009

10:00 a.m.

Meeting was called to order by the presiding chair Margie Badurina.

ICC Webinar

The ICC Webinar is a training class or can be an education class or course that is done from your computer on the web. They schedule classes and then post them on the ICC website so you know what date/time to log in. It could be an effort to be more cost effective than having to travel to attend classes for training for hours needed for certification. As for cost, membership requirements etc., check out the ICC website to get that info as well as what scheduled classes and webinars are available. Their website is: www.iccsafe.org and then select the Education/Training tab.

ICC Conference

ICC conference is held in Maryland from November 4th- 11th.

Billy Phillips Retires

Ohio Board of Building Standards, Executive Secretary Billy Phillips, retired his position on July 31st. A party was held at the BBS offices on July 21 in Reynoldsburg, Ohio, to honor Phillips for his accomplishments and congratulate him on his retirement.

Holiday Meeting and Party

The COCOA annual meeting and holiday party is set for Tuesday, November 10, 2009 at the Statehouse Museum. The cost is \$20 per person.

Essays

Any college students, who are sons or daughters of COCOA members, are eligible to write a 150 word essay. The essays will be judged by selected members of COCOA. Scholarship money is awarded to two students that best meet the criteria for their written work. All essays are due Monday, October 26th at 4:00 p.m. to COCOA Board Member Mary Sampsel.

Information and Update

Margie asked to please contact Diane Mays if you would like to stay informed on permit tech news, meetings, and updates for 2010. (You can also contact Fredena Williams at 614-342-4010 or by e-mailing me at fredena.williams@gahanna.gov). There was an updated roster passed around for the updates.

T Shirt Fundraiser

We have settled on T shirts to be used as a fund raiser for our organization. The cut of day to order will be Friday, January 16th. Checks should be made out to: COCOA and mail order forms and checks to Sandy Liedtke at 233 W. 6th St., Maryville, OH 43040. Types and sizes are as follows:

Name				
Address				
Phone &/or email				
<i>All shirts are Light Blue in color</i>				
Description	Size	Quantity	Price	Total
Unisex Polo Shirt Sm - XL			\$14.00	
Unisex Polo shirt XXL & XXXL			\$16.00	
Womens Polo Shirt Sm - XXL			\$16.50	
TOTAL DUE				
Unisex shirts have a straight cut				
Womens polo has a fitted cut				

Code Consistency

There was much discussion over records retention. The question was asked on how long we keep building records. The conclusion was to follow the retention guidelines offered by the state (OBC-Bldg. Code 104.7 for commercial permit files, and Residential Code of Ohio §104.7), and to check with your supervisor and building officials before disposing anything.

Education

Robyn Harp checked to see if anyone would be interested in attending a two week study session for the permit tech exam. The fee for the exam is still \$180.00. Anyone interested in participating in a study group, please contact Robyn Harp at the City of Dublin.

New Committee Chairs

New committee chairs were nominated and elected. They are:

Permit Tech Chair – Diane Mays

Education Chair – Robyn Harp

Membership Chair– Fredena Williams

Code Consistency Chair – Maureen Brady

Treasurer – Maureen Brady

ICC Liaison – Sandy Liedtke/Linda Reigle

Our Presenter

Ed Unger, the CBO with the city of Westerville, made a presentation on the application of construction techniques to make all buildings equally safe. He handed out a list of terms and how they are used for different types of buildings.

The meeting ended at 12:00. Lunch was served afterward.